



De La Salle College JERSEY

Teacher of History

The Post:

The Position with effect from 1st September 2018:

This is a full time position for a well-qualified, enthusiastic teacher of History to support and help develop this popular subject throughout the school, including teaching in the Sixth form.

The Department:

The History department at De La Salle College have worked very hard to create a learning environment that caters for all abilities. We have an ethos of developing an awareness and understanding of issues in the local, national and international environments. We work hard to ensure that all students are able to use equipment safely and appropriately. At GCSE level we study OCR History and all students at Key Stage 3 have dedicated lessons in the new History Curriculum.

We are looking for a dynamic and passionate teacher of History. At De La Salle, we believe in close communication with the parents and clear expectations of behaviour and effort, and the successful candidate would use the school's pastoral procedures to ensure the highest standard of work and behaviour. This position will provide ideal professional development and experience of teaching.



STAFF DUTIES

Teachers duties

The following provides a definition of the Teachers' Task:

1. Teach effectively to meet the needs of all pupils and to ensure discipline and safety within the school community.
2. Plan, prepare, evaluate and modify as necessary personal teaching methods, work programmes and teaching materials.
3. Mark and maintain records of pupils work.
4. Promote the general progress and welfare of pupils in classes and groups or individually as part of the school's pastoral and counselling arrangements.
5. Assess and record pupils' personal and social needs, development, progress and attainment.
6. Provide or contribute to oral or written assessments and report on individual pupils and groups; consult and inform parents, co-operate with outside agencies in accordance with school policies
7. Contribute to and participate in corporate planning, self evaluation, INSET and professional development in assigned areas of the curriculum and pastoral arrangements, participate in related staff meetings and school events.
8. Advise colleagues, co-operate with them on teaching programmes, methods, equipment and materials within assigned areas of the curriculum ensuring that appropriate administrative tasks are undertaken.
9. Contribute and participate in the school's pastoral, tutorial and guidance arrangements and undertake an appropriate share of the organisation and conduct of parental consultation and staff meetings.
10. Contribute as required to the appointment, induction, professional development and assessment of junior colleagues, including new entrants to teaching.
11. Accept an appropriate share of the administrative and organisational tasks within the school, including providing support for teachers, undertaking additional curriculum or pastoral responsibilities or holding senior posts.
12. Ensure the safety and good order of pupils by carrying out an appropriate share of supervisions whenever pupils are authorised to be on school premises or elsewhere when the school is in session.
13. Undertaking an appropriate share of all collective responsibilities including substitution for an absent colleague.
14. Supervise support staff as required.
15. Order and allocate appropriate equipment and materials in accordance with school policies and schemes.

For the MPS teacher, the programme of formal meetings must not exceed 90 hours in a school year outside of times when the school is in session. Teachers on the MPS will not normally be expected to attend such activities in excess of 2.5 hours per week. The programme of meetings shall be arranged in order that a member of staff is not required to attend more than one activity on any one evening.

All teachers are required to undertake supervision duties immediately prior to or following the school day and during breaks. These duties must not exceed 80 hours in the school year

All teachers are entitled to non-contact time equivalent to 10% of the school week or a minimum of 3 lessons each week.