

De La Salle College



Leave of Absence policy

Compiled by: Jason Turner	Date: July 2016
Policy Holder: Jason Turner	Revision date: July 2017

In line with the aims and objectives of the College, the term time curriculum is designed to support students' learning and development; absence from it disrupts the learning process and the relationships that build the pastoral life of the College. However, it is recognised that absences can occur for good reason and requests for such absence will be viewed sympathetically, especially over matters of health or family commitment.

An application for a leave of absence can be made via a letter or E-mail addressed to the Headmaster (in his absence the Deputy Headmaster will sanction the appropriate action). A reply will be forwarded within two working days.